



**MINUTES**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Julie Timm, Member  
John A. Krings, President

**October 3, 2022**

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494  
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Katherine Bielski-Medina, Julie Timm, John Benbow

ADMINISTRATORS PRESENT: Tina Wallner, Jen Wilhorn, Elizabeth VanBerkel, Aaron Nelson

I. The meeting was called to order at 7:41 p.m. by John Benbow.

II. Public Comment - None

III. Actionable Items

A. Grove Elementary Cafeteria Tables

**BS-1 A motion was made by Katherine Bielski-Medina, seconded by Julie Timm, to purchase new cafeteria tables for Grove Elementary from School Specialty for a total cost of \$32,346.85. The Food Service budget will fund \$30,000.00 and the balance will be funded from the Buildings and Grounds budget. Motion carried unanimously.**

B. Pitsch Early Learning Center Playground Equipment

**BS-2 A motion was made by Julie Timm, seconded by Katherine Bielski-Medina, to purchase new accessible playground equipment from Minnesota Wisconsin Playground for Pitsch Early Learning Center for a total cost of \$239,054.00. The 4-K budget will fund \$211,128.00, ESSER III funds will pay for \$5,450.00 and the Preschool Special Education budget will fund the balance amount of \$22,476.00. Motion carried unanimously.**

C. 66.03.01 Inter-District Agreements – Project Search Program Agreement

**BS-3 A motion was made by Katherine Bielski-Medina, seconded by Julie Timm, to enter into a 66.03.01 Cooperative Agreement with the Port Edwards School District for two students attending the Project Search program. Motion carried unanimously.**

IV. Updates and Reports

A. Purchases – Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- Houghton Mifflin - \$15,299.79 - PO # 23001387 - Math 180 Subscription - ESSER Funds
- Johnson & Sons - \$43,000.00 - 2-Mini Vans - Transportation Budget

- Miron - \$1,015,707.31 - Referendum - RC, WRAMS, Grove, Woodside & Pitsch
- Miron - \$1,116,247.92 - Referendum - Think & Mead
- Miron - \$2,829,399.00 - Referendum – LHS
- Miron - \$468,918.83 - Referendum - RC, WRAMS, Grove, Woodside & Pitsch
- PRA - \$42,207.69 - Referendum - All September Invoices
- Ron's Refrigeration - \$10,110.00 - LHS Exhaust Fan Replacement - Food Service
- TJ's Auto & Collision Center - \$14,450.50 - Mini Van - Transportation Budget

#### V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Grove Elementary Cafeteria Tables
- BS-2 Pitsch Early Learning Center Playground Equipment
- BS-3 66.03.01 Inter-District Agreements – Project Search Program Agreement

#### VI. Future Agenda Items

John Benbow adjourned the meeting at 7:55 p.m.